



National
Aeronautics and
Space
Administration

Disposition of Reasonable Accommodation Request

1. REASONABLE ACCOMMODATION
(Check one)

- APPROVED
- DENIED (If denied, attach a copy of NF 1699B)

2. REQUESTER INFORMATION

NAME	TELEPHONE NUMBER
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IF EMPLOYEE, PLEASE PROVIDE OFFICE	IF APPLICANT, PLEASE PROVIDE ADDRESS
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3. DATE OF REASONABLE ACCOMMODATION REQUEST	WHO RECEIVED THE REQUEST?
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4. DATE REASONABLE ACCOMMODATION REQUEST REFERRED TO DECISION MAKER (i.e., immediate supervisor, office head, Disability Program Manager, human resources specialist, Center EO Officer)	NAME OF DECISION MAKER
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5. DATE REASONABLE ACCOMMODATION APPROVED OR DENIED	6. DATE REASONABLE ACCOMMODATION PROVIDED (If different from date approved)
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7. IF TIME FRAMES OUTLINED IN THE REASONABLE ACCOMMODATION PROCEDURES WERE NOT MET, PLEASE EXPLAIN WHY

8. JOB HELD OR DESIRED

a. JOB HELD (including occupational series, grade level, and office)

b. JOB DESIRED BY INDIVIDUAL REQUESTING REASONABLE ACCOMMODATION (including occupational series, grade level, and office)

9. REASONABLE ACCOMMODATION NEEDED FOR (Check one):

APPLICATION PROCESS

PERFORMING JOB FUNCTIONS OR ACCESSING THE WORK ENVIRONMENT

ACCESSING A BENEFIT OR PRIVILEGE OF EMPLOYMENT (e.g., attending a training program or social event)

10. TYPE(S) OF REASONABLE ACCOMMODATION REQUESTED (e.g., Adaptive equipment, staff assistant, removal of architectural barrier)

11. TYPE OF REASONABLE ACCOMMODATION PROVIDED (If different from what was requested)

12. WAS MEDICAL INFORMATION REQUIRED TO PROCESS THIS REQUEST? IF YES, EXPLAIN WHY

13. SOURCES OF TECHNICAL ASSISTANCE, IF ANY, CONSULTED IN TRYING TO IDENTIFY POSSIBLE REASONABLE ACCOMMODATIONS
(e.g., job accommodation network, disability organization, Disability Program Manager)

14. COMMENTS

15. LOG NUMBER

SIGNATURE OF DECISION MAKER

SUBMITTED BY

TELEPHONE NUMBER

ACKNOWLEDGMENT OF RECEIPT

PRIVACY ACT STATEMENT

Pursuant to the Privacy Act of 1974, 5 U.S.C. §552a, the following statement is furnished to individuals supplying information for individuals requesting a reasonable accommodation with NASA.

AUTHORITY: Sections 501, 504, and 508 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 791, 794, 794d.

PURPOSES AND ROUTINE USES: The principal purpose for collecting this information is for NASA to be able to make a determination whether individuals are entitled a reasonable accommodation. This information is being collected and maintained by NASA. Information collected in connection with a request for reasonable accommodation is confidential and may be shared with Agency officials or Agency contractors only when those other individuals need to know the information to make determinations on a reasonable accommodation request, or to assist the Decision Maker in making such a determination. The information collected may also be used for standard routine uses 1-6 inclusive as set forth in Appendix B of NASA's Annual Notice and Amendments to Systems of Records.

EFFECT OF NONDISCLOSURE: Supplying the information is voluntary on your part.

However, individuals not supplying the requested information will not be able to have the request for a reasonable accommodation processed.